BOARD OF SCHOOL DIRECTORS

WORK SESSION TUESDAY, NOVEMBER 12, 2024 7:00 PM

MINUTES

Call to Order President Tamara Donahue called the meeting to order at 7:04 p.m.

Pledge The meeting opened with the pledge to the flag.

Attendance Those present included: Mrs. Donahue, Mr. Hill, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw, Ms. Snyder and Mr. Wilson. Also present were; Dr. William P.

Stropkaj, Superintendent; Ms. Krisha DiMascio, Solicitor; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers,

Assistant Board Secretary/Recording Secretary were present.

Recognitions Dr. Stropkaj recognized two (2) students for their work in the Young Playwriters

Festival. Over 250 submissions were made and only three (3) plays were accepted. One of those plays was the play written by two (2) Keystone Oaks Middle School Students

under the direction of Ms. Kelly Connolly, 7th Grade ELA Teacher.

Ms. Jessica Dobson and Mr. Geoff Dobson for receiving the Pennsylvania Association

for Gifted Education Distinguished Parent Award for 2024.

Public Comment - None

Board President's Report | BOARD PRESIDENT'S REPORT - Mrs. Tamara Donahue

The following action items will be considered at the November 19, 2024

Business/Legislative Meeting:

BOARD ACTION REQUESTED

Board Minutes BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of October 8, 2024 and the Business/Legislative Minutes of October 15, 2024.

FOR INFORMATION ONLY

• Parkway West Career and Technology Center Report Mrs. Annie Shaw

• SHASDA Report Mr. Santo Raso

• PSBA/Legislative Report

Mrs. Theresa Lydon

• News from the Boroughs

Executive Session

EXECUTIVE SESSION –Executive Session was held prior to this evenings Work Session to discuss personnel and student matters.

Superintendent's Report

SUPERINTENDENT REPORT – Dr. William P. Stropkaj

The following action items will be considered at the November 19, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Attachment 103.1

SECOND READING ATTACHMENT 103.1: NONDISCRIMINATION-QUALIFIED STUDENTS WITH DISABILITIES

It is recommended that the Board approve the SECOND READING of Attachment 103.1: Report Form for Complaints of Discrimination – Qualified Students with Disabilities.

Policy 146.1

FIRST READING POLICY 146.1: TRAUMA INFORMED APPROACH

It is recommended that the Board approve the FIRST READING of Policy 146.1: *Trauma Informed Approach*.

Policy 218

FIRST READING POLICY 218: STUDENT DISCIPLINE

It is recommended that the Board approve the FIRST READING of Policy 218: *Student Discipline*.

Policy 218.1

FIRST READING POLICY 218.1: WEAPONS

It is recommended that the Board approve the FIRST READING of Policy 218.1: *Weapons*.

Policy 218.2

FIRST READING POLICY 218.2: TERRORISTIC THREATS

It is recommended that the Board approve the FIRST READING of Policy 218.2: *Terroristic Threats*.

Policy 227

FIRST READING POLICY 227: CONTROLLED SUBSTANCES/PARAPHERNALIA

It is recommended that the Board approve the FIRST READING of Policy 227: *Controlled Substances/Paraphernalia*.

Abolish Policies

ABOLISHMENT OF POLICIES

It is recommended that the Board approve the abolishment of the following Policy Attachments:

Attachment 103-AR-2: Discrimination Compliant Procedures

Attachment 103-AR-3: *Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints*

Attachment 104-AR-2: Discrimination Complaint Procedures

Attachment 104-AR-3: Title IX Sexual Harassment Procedures and Grievance Process

for Formal Complaints.

Project Succeed Director

PROJECT SUCCEED DIRECTOR

It is recommended that the Board appoint Michael Linnert, Ed.D., as the Project Succeed Director for the 2024/2025 school year. Dr. Linnert's stipend for the 2024/2025 school year will be \$12,000.00.

Project Succeed Contracts

PROJECT SUCCEED CONTRACTS

It is recommended that the Board approve the following school districts for participation in Project Succeed for the 2024/2025 school year:

Moon Area School District South Fayette School District

PD

PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following Professional Development request:

Mark Elphinstone PA State Athletics Directors Association Conference \$3,100.00

Hershey, PA

March 17 - 21, 2025

Pupil Personnel Report

PUPIL PERSONNEL REPORT - Dr. William P. Stropkaj

The following action items will be considered at the November 19, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

LEA Agreement

2024/2025 LOCAL EDUCATION AGENCY LETTER OF AGREEMENT

It is recommended that the Board approve the Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program Roles and Responsibilities Letter of Agreement.

Personnel Report

PERSONNEL REPORT – Mrs. Tamara Donahue & Ms. Emily Snyder

The following action items will be considered at the November 19, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Retirement

RETIREMENT

It is recommended that the Board accept the following retirement:

<u>Name</u>	Position	Effective Date	Years of Services
Donna O'Toole	Technology Integration Specialist	June 30, 2025	4

Appointments

APPOINTMENTS

1. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, the Administration recommends the employment of:

Marissa Feeney

Teacher – Third Grade – Myrtle Effective – November 20, 2024 Salary - \$50,500.00 (B, Step 1)

Lyndsey Harrison

School Psychologist – District Wide Effective – November 27, 2024 Salary - \$53,500.00 (M, Step 3) (pro-rated)

Margaret Rodgers

Teacher – Fourth Grade – Dormont Effective – November 20, 2024 Salary - \$50,500.00 (B, Step 1)

For Information Only

Marissa Feeney and Margaret Rodgers were hired at the August 20, 2024 Business/Legislative Meeting as long-term substitutes for the 2024/2025 school year.

2. Approval of Activity Stipends

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following individuals for the 2024/2025 school year:

<u>Activity</u>	Position	Coach	Stipend
Musical (MS)	Assistant Volunteer	Erin Auses Kevin Auses	\$3,000.00
Wrestling (MS)	Head Coach	Tyler Branch	\$3,000.00

3. Change in Stipend Amounts

It is recommended that the Board approve the following change in stipend amount for the below listed stipends:

Activity	Position	Coach	Stipend
Volleyball (Girls)	Assistant	Meghan Jolly	\$2,750.00
	Assistant	Nicole Detorakis	\$1,500.00

4. After-School Tutoring Program

It is recommended that the Board approve the following individuals to participate in the After-School Tutoring Program for the 2024/2025 school year:

Employee	<u>School</u>
William Opperman	Fred L. Aiken Elementary School
Amanda Carnes Brandi Forster Margaret Rodgers	Dormont Elementary School Dormont Elementary School Dormont Elementary School

Post Season

POST SEASON COACHING STIPENDS

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve payment of \$100.00 per week to the following individuals for coaching in the post season:

<u>Activity</u>	Coach	Stipend
Cross Country	Lauryn Greggs	\$200.00
	Melissa Bowers	\$200.00
Football	Steve McCormick	\$100.00
	Brad Francus	\$100.00
	Russ Klein	\$100.00
	Casey Phillips	\$100.00
	Mike Orosz	\$100.00
	Shane Holden	\$100.00
Golf (Boys)	Dennis Sarchet	\$300.00
, , , , , , , , , , , , , , , , , , ,	Craig Wetzel	\$300.00
Soccer (Girls)	Roman Nardozi	\$100.00
,	Bryan Taylor	\$100.00
	Kaylan Cannon	\$100.00

Tennis (Girls)	Leslie Leopold	\$100.00	
	Kieran Gorman	\$100.00	
	Hope Harris	\$100.00	

Tenure

TENURE

It is recommended that the Board recognize the following individual as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on November 6, 2024 with a Professional Contract:

Lauryn Greggs

Keystone Oaks High School

FMLA

FAMILY AND MEDICAL LEAVE

It is recommended that the Board approve the following individuals for Family and Medical Leave:

Employee #4872 – November 12, 2024 – December 12, 2024

Employee #4727 – January 30, 2025 - April 28, 2025

Unpaid Leave

UNPAID PERSONAL LEAVE

It is recommended that the Board approve the following individuals for an Unpaid Personal Leave:

Employee #4475 – November 11, 2024 – February 14, 2025

Employee #5335 – October 23, 2024 – November 25, 2024

Finance Report

FINANCE REPORT - Mr. Nafis Hill

The following action items will be considered at the November 19, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2024

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- A. General Fund as of October 31, 2024 (Check No. 73456-73701)\$1,484,716.84
- B. Food Service Fund as of October 31, 2024 (Check No. 9884-9899)\$81,823.50
- C. Athletics as of October 31, 2024 (None)
- D. Capital Reserve as of October 31, 2024 (None) \$0.00

TOTAL \$1,566,540.34

\$0.00

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2024 – 2025 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	:	2024-2025 BUDGET TOTAL	0	2024-2025 4 MONTH CTOBER/ACTUAL		OVER (UNDER) BUDGET
Rever			TOTAL		CTOBENACTOAL		BODGET
6000	Local Revenue Sources	\$	33,846,624	\$	26,230,814	\$	(7,615,810)
7000	State Revenue Sources	\$	14,399,956	\$	4,920,699	\$	(9,479,257)
8000	Federal Revenue Sources	\$	959,403	Ψ \$	4,920,099	\$	(959,403)
0000	r ederal Neverlue Sources	Ψ	909,400	Ψ		Ψ	(909,400)
Total	Revenue	\$	49,205,983	\$	31,151,513	\$	(18,054,470)
							(OVER) UNDER BUDGET
-	nditures						
100	Salaries	\$	22,081,671	\$	3,886,769	\$	18,194,902
200	Benefits	\$	14,214,529	\$	3,164,816	\$	11,049,713
300	Professional/Technical						
	Services	\$	2,320,940	\$	413,556	\$	1,907,384
400	Property Services	\$	1,586,550	\$	350,199	\$	1,236,351
500	Other Services	\$	5,749,351	\$	1,519,560	\$	4,229,791
600	Supplies/Books	\$	2,399,763	\$	1,020,684	\$	1,379,079
700	Equipment/Property	\$	1,056,771	\$	678,795	\$	377,976
800	Other Objects	\$	101,910	\$	35,582	\$	66,328
900	Other Financial Uses	\$	-	\$	678,942	\$	(678,942)
Total	Expenditures	\$	49,511,485	\$	11,748,902	\$	37,762,583
Revenues exceeding Expenditures		\$	(305,502)	\$	19,402,611	\$	19,708,113
	Financing es/(Uses) Interfund Transfers In (Out)	\$	-	\$	-	\$	-

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF OCTOBER 31, 2024

Bank Account - Status Middle / High		ddle / High School	Athletics
Cash Balance - 10/01/2024	\$	313,294.89	\$ 61,829.00
Deposits	\$	13,425.84	\$ 11,380.40
Subtotal	\$	326,720.73	\$ 73,209.40
Expenditures	\$	9.99	\$ 26.04
Cash Balance - 10/31/2024	\$	326,710.74	\$ 73,183.36

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF OCTOBER 31, 2024

	BALANCE		
GENERAL FUND			
FNB BANK	\$	4,075,326	
PAYROLL (pass-thru account)	\$	6,909	
FNB SWEEP ACCOUNT	\$	-	
ATHLETIC ACCOUNT	\$	73,183	
PLGIT	\$	11,662,002	
FNB MONEY MARKET	\$	10,615,748	
PSDLAF	\$	180,269	
INVEST PROGRAM	\$	201,779	
OTHER POST-EMPLOYMENT BENEFITS	\$	2,161,950	
COMPENSATED ABSENCES	\$	468,804	
	\$	29,445,970	
CAFETERIA FUND FNB BANK PLGIT	\$ \$	434,002 1,958,004	
rEGII	\$ \$	2,392,006	
CONSTRUCTION FUND / CAP RESERVE			
FNB BANK	\$	44,998	
PLGIT - G.O. BOND SERIES C OF 2014/12-19	\$	892	
	<u>\$</u>	45,890	
GRAND TOTAL 8	\$	31,883,865	

Buildings, Grounds & Transportation Report

BUILDINGS, GROUNDS & TRANSPORTATION REPORT - Mr. Santo Raso

The following action items will be considered at the November 19, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Methane Gas

METHANE GAS STUDY – FRED L. AIKEN ELEMENTARY SCHOOL

It is recommended that the Board approve the proposal dated August 29, 2024 from NIRA Engineering to complete a methane gas study at Fred L. Aiken Elementary School at a cost not to exceed \$16,000.00.

Activities & Athletics Report

ACTIVITIES & ATHLETICS REPORT – Mr. Tom LaPorte

The following action items will be considered at the November 19, 2024 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Athletics Bids

ADVERTISE FOR ATHLETIC BIDS

It is recommended that the Board approve the advertisement of athletic bids for the fall of the 2025/2026 school year.

Interscholastic Athletics

APPROVAL OF INTERSCHOLASTIC ATHLETICS FOR THE 2024/2025 SCHOOL YEAR

It is recommended that the Board approve the following Interscholastic Athletics for the 2024/2025 school year:

Unified Bocce (Varsity)

For Information Only

The approval of Unified Bocce requires the waiver of Board Policy 123: *Interscholastic Athletics*. This is due to the fact that the policy calls for the approval of interscholastic athletics by June 30th of every year.

Unified Bocce is a PIAA sanctioned sport.

Star Status

ACTIVITY STAR STATUS RATING FOR THE 2024/2025 SCHOOL YEAR

In compliance with *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, it is recommended that the Board approve the following Activity Star Status Rating for the 2024/2025 school year:

Unified Bocce (Varsity)

3

For Information Only

Per the *Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026*, all head coaches of a District funded High School Varsity sport, under jurisdiction of the PIAA or WPIAL, will be compensated at a minimum of a 3 Star rating.

Swim Record Board

SWIM RECORD BOARD

It is recommended that the Board approve the purchase and installation of a swim record board from School Pride LTD at a cost not to exceed \$3,385.00.

Adjournment

ADJOURNMENT

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, the meeting was adjourned at 7:59 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak Board Secretary

Maureen S. Myers Assistant Board Secretary

REPORT FORM FOR COMPLAINTS OF DISCRIMINATION – QUALIFIED STUDENTS WITH DISABILITIES

Please complete the form to the best of your knowledge of the situation that is being reported. If you are unsure of certain details, that field may be left blank.

Complainant:	
Home Address:	
Home Phone:	
School Building:	
Date of Alleged Incident(s):	
Alleged discrimination was based on:	
Name of person(s) you believe violated the Delistrict	t's nondiscrimination policy:
If the alleged discrimination was directed against and	other person, identify the other person:
Describe the incident(s) as clearly as possible, included or nonverbal acts (i.e., offensive jokes, slurs, epithets insults or put-downs, offensive objects or pictures, pother conduct). Attach additional pages if necessary:	s and name-calling, ridicule or mockery, physical assaults or threats, intimidation, or
When and where the alleged incident(s) occurred: _	
List any witnesses who were present:	
This complaint is based on my honest belief that against me or another person. I certify that the informatrue, correct and complete to the best of my knowled	mation I have provided in this complaint is
Complainant's Signature	Date
Received By	 Date

146.1

KEYSTONE OAKS SCHOOL DISTRICT

Section PROGRAMS

Policy Guide



Title TRAUMA INFORMED

APPROACH

Adopted NOVEMBER 15, 2022

Last Revised

Policy No.

POLICY NO. 146.1 TRAUMA INFORMED APPROACH

Section 1

Purpose

The Board recognizes the impact that trauma may have on the educational environment of the schools, individual student achievement, and the school community as a whole. The Board desires to address the effects of trauma in order to meet the academic, behavioral and professional needs of students and staff. The purpose of this policy is to direct district staff to develop and implement a plan for trauma-informed approaches to education throughout the District.

Section 2

Definitions

whole.

Trauma – for purposes of this policy, includes effects of an event, series of events or set of circumstances that is experienced by an individual as physically or emotionally harmful or threatening and that has lasting adverse effects on the individual's cognitive functioning and physical, social, emotional, mental or spiritual well-being.

Trauma-informed approach – for purposes of this policy, includes a school-wide approach to education and a classroombased approach to student learning that recognizes the signs and symptoms of trauma and responds by fully integrating knowledge about trauma into policies, professional learning, procedures and practices for the purposes of recognizing the presence and onset of trauma, resisting the reoccurrence of trauma and promoting resilience tailored to the **De**district's culture, climate and demographics and the community as a

SC 102

SC 102

	POLICY NO. 146.1 TRAUMA INFORMED APPROACH	
	Secondary trauma – the impact of working with students experiencing trauma on a regular basis, which may cause traumatic responses and/or burnout ion the individual providing support and care.	
Section 3	Authority	
	The Board directs district staff to develop and implement a trauma-informed approach plan that uses evidence-based practices and reflects the needs and resources of the District and school community.	SC 1311-B
	The Board shall review current district resources, programs, school climate measures, partnerships with outside agencies, procedures and Board policies through a trauma-informed lens, and shall make revisions or determinations as necessary to facilitate implementation of the Delistrict's trauma-informed approach plan.	
	This shall include, but not be limited to:	
	Student attendance policy and practices that focus on reasons for absence and school attendance improvement.	Pol. 204
	 Student disciplinary policies, practices and a Code of Student Conduct that incorporate restorative practices. 	Pol. 113.1, 113.2, 218, 233
	3. Curriculum and planned instruction that embed social and emotional learning.	Pol. 105, 107
	4. Student services policies and programs that focus on development and support of students.	Pol. 112, 113, 114, 146, 209, 236
	2.5. Policies and training that focus on building and maintaining appropriate, supportive relationships between adults and students in the school community.	Pol. 833, 847, 919
	6. School wellness policy, instruction and practices that promote healthy behaviors.	Pol. 246
	3.7.Policies and practices that promote student safety and security, and build positive relationships with law enforcement agencies.	Pol. 805, 805.1, 805.2, 806, 819

	POLICY NO. 146.1	
	TRAUMA INFORMED APPROACH	
	4.8. Threat assessment policy and practices that focus on understanding a student's background in order to appropriately assess behavior and address the student's needs.	Pol. 236.1
	5.9. Review of the annual budget to ensure fiscal resources for training and programs related to the trauma-informed approach plan.	Pol. 602
	10. Review of the facilities and future facilities planning to provide environments that are attentive to the needs of students and staff with transition and sensory sensitivities. 6.	Pol. 701
	7-11. Culturally responsive practices that focus on identifying, valuing and integrating the cultures, languages, heritage and experiences of all students and staff to ensure a supportive school climate and community.	Pol. 832
Section 4	Delegation of Responsibility	
	The Board designates the Superintendent or designee to oversee the implementation of the District's trauma-informed approach plan and integrate the coordination of services and professional development into the Delistrict's comprehensive plan. The Assistant to the Superintendent for Student Services Director of Pupil Services shall serve as a member of the District's Student Assistance Program team.	SC 1311-B Pol. 100, 146, 236, 833, 805
	The Board directs the Superintendent or designee to research and apply for available funding opportunities for implementation of the District's trauma-informed approach plan aligned with the provisions of law.	SC 1311-B
	The Board directs the School Safety and Security Coordinator to include information regarding the District's implementation of the trauma-informed approach plan into the annual report to the Board on school safety and security practices.	Pol. 805.2

	POLICY NO. 146.1	
	TRAUMA INFORMED APPROACH	
Section 5	Guidelines	
	Training	
	The District's trauma-informed approach plan shall include provisions for evidence-based training and professional development, based on assigned roles and responsibilities, including but not limited to:	SC 1310-B, 1311-B Pol. 805
	1. Required training for newly elected/appointed or re- elected/appointed school directors on best practices related to trauma-informed approach, in accordance with applicable law and Board policy.	SC 328 Pol. 004
	2. Required training on trauma-informed approach for certificated administrative and professional employees as part of the professional education plan, in accordance with applicable law and Board policy.	SC 1205.7 Pol. 833, 805
	3. Training on trauma-informed approach and trauma- related topics for all district staff and contracted service personnel to increase knowledge and understanding of trauma's impact on students and staff.	SC 1310-B Pol. 805, 818, 833
	4. Training on trauma-informed approach for all school security personnel employed or contracted by the District, as well as invitation to training for local law enforcement agencies with which the district maintains a Memorandum of Understanding to increase knowledge and awareness in interacting with students who may have experienced trauma.	Pol. 805.1, 805.2
	5. Opportunities for volunteers, persons in parental relation and other community members to obtain resources or attend training or information sessions on trauma-related approach and trauma-related topics impacting the school community.	Pol. 916, 917, 919 8
	Screening	
	The Board directs district staff to identify and implement evidence-based screening tools for students and the school community based on the trauma-informed approach plan, and in	Pol. 146, 235.1, 236, 236.1

POLICY NO. 146.1 TRAUMA INFORMED APPROACH

accordance with applicable law and regulations, including obtaining parental consent where appropriate or required. Screening tools may include, but are not limited to, those identifying the prevalence of Adverse Childhood Experiences (ACEs), social-emotional needs, and school climate indicators. Screening shall be conducted by qualified district staff or community agencies with which the District has a contract or other agreement.

The trauma-informed approach plan shall require that screening results are reviewed by appropriate district staff or other contracted providers, and referrals for individual educational and behavioral services or evaluation for such services are made when indicated by individual or universal screening. Identification and referrals for special education and related services evaluations shall comply with applicable state and federal laws and regulations, and Board policy.

Pol. 103.1, 113, 113.3, 114

Services

The District's trauma-informed approach plan shall include provisions for identification of student needs, a referral system for individual assessments and coordination of services among the student and student's family, the school, and county-based services, community care organizations, public health entities, nonprofit youth service providers, community-based organizations, before-school or after-school care providers, or other similar community groups.

SC 1311-B

Coordinated student services shall be based on the district's approved trauma-informed approach plan, which shall address recognition and response to the effects of trauma on education and instruction, absenteeism and school completion, and the secondary impact of trauma on school employees.

SC 1311-B

The District's trauma-informed approach plan shall be implemented within the current framework for Multi-Tiered Systems of Support (MTSS) and Positive Behavioral Interventions and Support (PBIS).

The trauma-informed approach plan shall address coordination with designated district staff and teams responsible for implementing the district's approved plan for K-12 student

Pol. 100, 103.1, 112, 113, 114, 146, 209, 236, 236.1

POLICY NO. 146.1 TRAUMA INFORMED APPROACH

services and other district programs including, but not limited to, special education and related services, gifted education, guidance counseling, Student Assistance Program, threat assessment team, health services, and home and school visitor services.

Person in parental relation notification and consent may be required prior to referral for or implementation of student services, in accordance with applicable law and regulations.

The District shall develop partnerships with community-based services and organizations, public health entities, nonprofit youth service providers and other community groups to implement the trauma-informed approach plan and provide referrals and/or services to address and mitigate the impact of trauma for students and staff in accordance with the district's approved plan and framework for support.

The Board shall, where appropriate, review and approve a Memorandum of Understanding or other agreement with each partnering organization or entity for the provision of services, in accordance with the resources of the Delistrict and the approved trauma-informed approach plan.

Education

The District's trauma-informed approach plan shall integrate age-appropriate instruction for students related to trauma-informed topics and social-emotional learning as part of the district's approved curriculum. Instructional topics may include, but not be limited to resilience; self-awareness, self-management, responsible decision-making, relationship skills and social awareness; safe and healthy choices and behaviors; coping strategies; and seeking help for self or others.

Staff Wellness and Support

The District shall monitor and address the impact of trauma, including secondary trauma, on school employees as part of the trauma-informed approach plan. The plan shall include training and resources to identify the warning signs of trauma and provide confidential support and services to promote staff wellness, including but not limited to the Employee Assistance

Pol. 146, 209, 236

Pol. 105, 819

POLICY NO. 146.1 TRAUMA INFORMED APPROACH

Program, a work environment that provides space for separation and self-regulation, and training on development of self-care plans and peer support.

Data Collection and Plan Review

The District shall review and revise the trauma-informed approach plan as part of the District's K-12 student services plan, based on a review of relevant data, district resources and programs, and the needs of students and staff. Such data may include, but not be limited to:

- 1. Aggregate data from evidence-based screening tools administered as part of the trauma-informed approach plan.
- 2. Anecdotal information from staff and students related to trauma and secondary trauma impact in the school environment.
- 1.3. Feedback from persons in parental relation and the community on the Delistrict's implementation of traumainformed approach to education.
- **2.4**.Results of school climate surveys and other student or staff surveys on school environment.
- 3.5. Aggregate data on student absences, Student Assistance Program referrals, health and school nurse services, student removal discipline and graduation rates.
- **4.**6.Aggregate data on Employee Assistance Program use and staff feedback on training related to trauma-informed approach.
- 5.7. School safety and security incident Office for Safe Schools reports.
- 6.8. Safe2Say Something aggregate data.
- 7.9.PBIS inventories and surveys.

Pol. 236

Pol. 805.1

POLICY NO. 146.1 TRAUMA INFORMED APPROACH	
References:	
School Code – 24 P.S. Sec. 102, 328, 1205.7, 1311-B	
Board Policy – 004, 100, 103.1, 105, 112, 113, 113.1, 113.2, 113.3, 114, 146, 204, 209, 218, 233, 235.1, 236, 236.1, 246, 602, 701, 805.1, 805.2, 818, 819, 832, 833, 916, 917, 9198	

Policy No.

Section

<u>218</u>

KEYSTONE OAKS SCHOOL DISTRICT

PUPILS

Policy Guide



Title STUDENT DISCIPLINE

Adopted AUGUST 21, 1989

Last Revised JUNE 21, 2022

POLICY NO. 218 STUDENT DISCIPLINE

Section 1

Purpose

The Board recognizes that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.

Section 2

Authority

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the District.

SC 510 22 PA Code 12.3, 12.4 Pol. 103, 103.1

The Board shall adopt a Code of Student Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, gender, color, age, religious creed, religion, sex, sexual orientation, gender identity, ancestry, national origin, marital status, pregnancy, or handicap/disability or any other legally protected category. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline.

22 PA Code 12.2, 12.3, 12.4 Pol. 103, 103.1, 113.2, 235, 832

The Board shall approve the inclusion of restorative practices in the Code of Student Conduct to address violations where applicable. Pol. 146.1832

The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies, the Code of Student Conduct and district rules and regulations. 22 PA Code 12.5

POLICY NO. 218
STUDENT DISCIPLINE

Any student disciplined by a district employee shall have the right to be informed of the nature of the infraction and the applicable rule or rules violated.

Pol. 233

When suspensions and expulsions are imposed, they shall be carried out in accordance with Board policy.

Pol. 113.2, 233

In the case of a student with a disability, including a student for whom an evaluation is pending, the District shall take steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

22 PA Code 10.23 20 U.S.C. 1400 et seq. Pol. 103.1, 113.1, 113.2, 805.1

Section 3 Guidelines

On and Off-Campus Activities

This policy and the Code of Student Conduct apply to the behavior of students at all times during the time they are under the supervision of the school or at any time while on school property, while present at school-sponsored activities, and while traveling to or from school and school-sponsored activities or at other times while riding in school-provided means of transportation ("on-campus"). This policy and the Code of Student Conduct also apply to student behavior that occurs at other times and places ("off-campus") when:

SC 510

- 1. The conduct involves, threatens or makes more likely violence, use of force or other serious harm directed at students, staff or the school environment.
- 2. The conduct materially and substantially disrupts or interferes with the school environment or the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions.
- 3. The conduct interferes with or threatens to interfere with the rights of students or school staff or the safe and orderly operation of the schools and their programs.
- 4. The conduct involves the theft or vandalism of school property.

POLICY NO. 218 STUDENT DISCIPLINE

5. The proximity, timing or motive for the conduct in question or other factors pertaining to the conduct otherwise establish a direct connection to attendance at school, to the school community, or to a school-sponsored activity. This would include, for example, but not be limited to, conduct that would violate the Code of Student Conduct if it occurred in school that is committed in furtherance of a plan made or agreed to in school, or acts of vandalism directed at the property of school staff because of their status as school staff.

Section 4 Delegation of Responsibility

The Superintendent or designee shall ensure that reasonable and necessary rules and regulations are developed to implement Board policy governing student conduct.

The Superintendent or designee shall publish and distribute to all staff, students and person(s) in parental relation the rules and regulations for student behavior contained in the Code of Student Conduct, the sanctions that may be imposed for violations of those rules, and a listing of students' rights and responsibilities. A copy of the Code of Student Conduct shall be available on the District website and in the school office and may be included in student handbooks.

The building principal or designee shall have the authority to assign discipline to students, subject to Board policies, administrative regulations, the Code of Student Conduct, and to the student's due process right to notice, hearing and appeal.

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where such students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others, in accordance with Board policy, administrative regulations, the Code of Student Conduct and school rules.

Reasonable force may be used by teachers and school authorities under any of the following circumstances: (1)-to quell a

22 PA Code 12.3 Pol. 235

SC 1317, 1318 Pol. 113.2, 233

SC 1317

22 PA Code 12.5

POLICY NO. 218 STUDENT DISCIPLINE

disturbance,; (2) to obtain possession of weapons or other dangerous objects, (3) for the purpose of self-defense,; and/or (4) for the protection of persons or property. Reasonable force shall not be extreme, excessive or unreasonable in type or purpose.

Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco products; or conduct that constitutes an offense listed in the school safety and security provisions of School Codeunder the Safe Schools Act.

SC1319-B<mark>03 A</mark> 22 PA Code 10.2 35 P.S. Sec. 780-102

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agencylocal police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

SC 1302.1 A, 1303 A1306.2-B, 1319-B 22 PA Code 10.2, 10.21, 10.22 Pol. 805.1

The Superintendent or designee shall notify the person in parental relation of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the person in parental relation whether or not the law enforcement agencylocal police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the person in parental relation.

22 PA Code 10.2, 10.25 Pol. 805.1

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the PA Department of Education Office for Safe Schools on the required form.

SC 1306.2-B, 1319-B1303-A
Pol. 218.1, 218.2, 227, 250, 251, 823, 805.1

POLICY NO. 218 STUDENT DISCIPLINE

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.

SC 1302-E Pol. 236.1

The Superintendent shall report to the Board the methods of discipline imposed by administrators and incidences of student misconduct, in the degree of specificity required by the Board.

Previously Revised: June 21, 2022; June 25, 2015; October 19, 1998

References:

School Code –24 P.S. Sec. 510, 1302.1-A, 1302-E, 1303-A, 1306.2-B, 1317, 1318, 1319-B

PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-102

State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.21, 10.22, 10.23, 10.25, 12.21 et seq., 12.3, 12.4, 12.5403.1

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

No Child Left Behind Act 20 U.S.C. Sec. 7114

Individuals With Disabilities Education Act, Title 24, Code of Federal Regulations 34 CFR Part 300

Board Policy – 103, 103.1, 113.1, 113.2, 146.1, 218.1, 218.2, 227, 233, 235, 236.1, 250, 251, 805.1, 823, 832

Policy No. <u>218.1</u>

KEYSTONE OAKS SCHOOL DISTRICT

Section <u>PUPILS</u>

Policy Guide



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Adopted <u>SEPTEMBER 18, 1995</u>

Last Revised JUNE 21, 2022

POLICY NO. 218.1 WEAPONS

Section 1 Purpose

The Board recognizes the importance of a safe school environment. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

Section 2 Definitions

Weapon – the term shall include, but not be limited to any knife; cutting instrument; cutting tool; impact tool or weapon; firearm, shotgun, rifle; explosive devices (including ammunition); noxious chemicals; and/or any other tool, instrument or implement or a replica or facsimiles of these capable of inflicting serious bodily injury or serious disruption to the educational setting.

Possession – a student is in possession of a weapon when the weapon is found on the person of the student; in the student's locker or assigned storage area; or under the student's control while on school property, on property being used by the school, at any school function or activity, at any school event held away from the school, or while the student is coming to or from school.

Section 3 Authority

The Board prohibits students from possessing and bringing weapons and replicas of weapons into any district buildings, onto school property, to any school-sponsored activity, and onto any public vehicle providing transportation to or from school or

SC 1317.2 Pol. 218

SC 1301-A, 1317.2

POLICY NO. 218.1 WEAPONS

any school sponsored activity, or while the student is coming to or from school.

The Board shall expel for a period of not less than one (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceedings required by law.

SC 1317.2 Pol. 113.1, 233

The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis.

SC 1317.2

In the case of a student with a disability, including a student for whom an evaluation is pending, the District in collaboration with the Solicitor shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies while ensuring that the safety of all students and personnel is of the utmost importance.

SC 1317.2 22 PA Code 10.23 20 U.S.C. Sec 1400 et seq. Pol. 103.1, 113.1, 113.2, 113.3, 805.1

Section 4 Delegation of Responsibility

The Superintendent or designee shall react promptly to information and knowledge concerning possession of a weapon. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with the local law enforcement agency that has jurisdiction over the school's property officials, and the District's emergency preparedness plan.

SC 1319-B02.1-A Pol. 805, 805.1

When the behavior of a student in possession of a weapon indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy. If a person believes there is an imminent threat, they should call 911 immediately.

SC 1302-E Pol. 236.1

Section 5 Guidelines

The Superintendent or designee shall immediately report incidents involving weapons on school property, at any schoolsponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity or while the SC 1302.1 A, 1303 A, 1306.2-B, 1317.2, 1319-B

POLICY NO. 218.1 WEAPONS

student is coming to or from school to the law enforcement agencylocal police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

22 PA Code 10.2, 10.21 Pol. 805.1

The Superintendent or designee shall notify the person in parental relation of any student directly involved in an incident involving weapons as a victim or suspect immediately, as soon as practical. The Superintendent or designee shall inform the person in parental relation that the law enforcement agencylocal police department that has jurisdiction over the school property has been notified of the incident. The Superintendent or designee shall document attempts made to reach the person in parental relation.

22 PA Code 10.2, 10.25 Pol. 805.1

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents involving possession of a weapon to the PA Department of Education Office for Safe Schools on the required form.

SC 1303 A1306.2-B, 1319-B Pol 805.1

The building principal shall annually inform staff, students and persons in parental relation about the Board policy prohibiting weapons and about their personal responsibility for the health, safety and welfare of the school community.

SC 1317.2

An exception to this policy may be made by the Superintendent, in accordance with law, who shall prescribe special conditions or procedures to be followed.

18 U.S.C. 921, 922

In accordance with the federal law, possession or discharge of a firearm in, on, or within 1,000 feet of school grounds is prohibited. Violations shall be reported to the appropriate law enforcement agency.

Transfer Students

When the District receives a student who transfers from a public or private school during an expulsion period for an offense involving a weapon, the District may assign that student to an alternative assignment or may provide alternative education, provided the assignment does not exceed the expulsion period. SC 1317.2 Pol. 200

POLICY NO. 218.1 WEAPONS

Previously Revised: June 21, 2022; June 25, 2015; December 6, 2007; October 19, 1998

References:

School Code – 24 P.S. 1301-A, 1302.1 A, 1303 A, 1302-E, 1306.2-B, 1317.2, 1319-B

State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.21, 10.23, 10.25, 403.1

Possession of Weapon on School Property 18 Pa. C.S.A. Sec 912

Gun Control Act – 18 U.S.C. Sec. 921, 922

Individuals With Disabilities Education Act -20 U.S.C. Sec. 1400 et seq.

No Child Left Behind Act 20 U.S.C. Sec. 7114

Gun Free Schools Act 20 U.S.C. Sec. 7151

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations 34 CFR Part 300

Board Policy – 103.1, 113.1, 113.2, 113.3, 200, 218, 233, 236.1, 805, 805.1825

Policy No.

Section

<u>218.2</u>

KEYSTONE OAKS SCHOOL DISTRICT

PUPILS

Policy Guide



Title TERRORISTIC THREATS

Adopted MAY 15, 2000

Last Revised JUNE 21, 2022

POLICY NO. 218.2 TERRORISTIC THREATS

Section 1 Purpose

The Board recognizes the danger that terroristic threats and acts by students present to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving a terroristic threat or act. In all instances, the District's goal will be to ensure the safety of all students and personnel.

Section 2 Definitions

Communicate – shall mean to convey in person or by written or electronic means, including telephone, electronic mail, internet, facsimile, telex and similar transmissions.

18 Pa. C.S.A. 2706

Terroristic Threat – shall mean a threat communicated either directly or indirectly to commit any crime of violence with the intent to terrorize another; to cause evacuation of a building, place of assembly or facility of public transportation; or to otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience.

18 PA C.S.A. 2706

Section 3 Authority

The Board prohibits any district student from communicating terroristic threats or committing terroristic acts directed at any student, employee, school director Board member, community member or property owned, leased or being used by the District.

POLICY NO. 218.2 TERRORISTIC THREATS

In the case of a student with a disability, including a student for whom an evaluation is pending, the District shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies. 22 PA Code 10.23 20 U.S.C. 1400 et seq Pol. 103.1, 113.1, 113.2, 805.1

Section 4 Delegation of Responsibility

The Superintendent or designee, in coordination with the threat assessment team, shall react promptly to information and knowledge concerning a possible or actual terroristic threat. Such action shall be in compliance with state law and regulations, Board policy and administrative regulations, the procedures set forth in the memorandum of understanding with local law enforcement agencies having jurisdiction over school property officials and the District's emergency preparedness plan.

SC 1302.1 A, 1302-E, 1319-B Pol. 236.1, 805, 805.1

Section 5 Guidelines

In all cases of terroristic threats, where a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy. If a person believes there is an imminent threat, they should call 911 immediately.

SC 1302-E Pol. 236.1

Staff members and students shall be made aware of their responsibility for informing the threat assessment team regarding any information or knowledge relevant to a possible or actual terroristic threat or act.

22 PA Code 12.2 Pol. 236.1

The threat assessment team shall immediately inform the Superintendent or designee, School Safety and Security Coordinator and building principal of a terroristic threat, in accordance with Board policy and administrative regulations.

Pol. 236.1

The Superintendent or designee shall report incidents involving terroristic threats or acts on school property, while the student is coming to or from school, at any school sponsored activity or on a conveyance providing transportation to or from a school

SC 1302.1 A, 1303 A1306.2-B, 1319-B 22 PA Code 10.2, 10.22

POLICY NO. 218.2 TERRORISTIC THREATS

or school-sponsored activity to the law enforcement agencylocal police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local-law enforcement and Board policies.

Pol. 805.1

The Superintendent or designee shall notify the person in parental relation of any student directly involved in an incident involving a terroristic threat or act as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the person in parental relation that the law enforcement agencylocal police department that has jurisdiction over the school property has been notified of the incident. The Superintendent or designee shall document attempts made to reach the person in parental relation.

22 PA Code 10.2, 10.25 Pol. 805.1

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of terroristic threats or acts to the Office for Safe Schools PA Department of Education on the required form.

SC 1303 A1306.2-B, 1319-B Pol. 805.1

In the case of a student with a disability, including a student for whom an evaluation is pending, the District in collaboration with the Solicitor shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies while ensuring that the safety of all students and personnel is of the utmost importance.

22 PA Code 10.23 20 U.S.C Sec. 1400 et seq. Pol. 103.1, 113.1, 113.2, 805.1

If a student is expelled for making terroristic threats or committing a terroristic act, the Board may require, prior to readmission, that the student provide competent and credible evidence from a behavioral service provider that the student does not pose a risk of harm to others.

Pol. 113.1, 233, 236.1

Previously Revised: June 21, 2022; June 25, 2015; March 19, 2001

POLICY NO. 218.2 TERRORISTIC THREATS

References:

School Code – 24 P.S. Sec. 1302.1 A, 1303 A 1302-E, 1306.2-B, 1319-B

State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.22, 10.23, 10.25, 12.2

Terroristic Threats – 18 Pa. C.S.A. Sec 2706

Individuals With Disabilities Education $Act-20\ U.S.C.$ Sec $1400\ et\ seq.$

Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations 34 CFR Part 300

Board Policy – 103.1, 113.1, 113.2, 233, 236.1, 805, 805.1

Policy No. <u>227</u>

Section PUPILS

KEYSTONE OAKS SCHOOL DISTRICT

Policy

Guide



Title CONTROLLED SUBSTANCES/

PARAPHERNALIA

Adopted AUGUST 21, 1989

Last Revised MAY 21, 2014

POLICY NO. 227 CONTROLLED SUBSTANCES/PARAPHERNALIA **Section 1 Purpose** The Board recognizes that the use and abuse of controlled Pol. 210, 210.1 substances as defined in this policy is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances. The purpose of this policy is to prohibit student possession, use and/or distribution of controlled substances, except as permitted by applicable state or federal law and Board policy. **Section 2 Definitions** For purposes of this policy, controlled substances shall include 35 P.S. 780-102 21 U.S.C. 812 1. Any centrolled substances prohibited by federal and or Pennsylvania state laws. 2. Look-alike drugs. 3. Alcoholic beverages. 4. Anabolic steroids. 5. Drug Paraphernalia. 6. Any volatile solvents or inhalants, such as but not limited

to glue and aerosol products.

- 7. Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal law.
- 8. Prescription or nonprescription (over-the-counter) medications, except those for which permission for use in school has been granted pursuant to Board policy.

Pol. 210, 210.1

For purposes of this policy, **under the influence** shall include any consumption or ingestion of controlled substances by a student.

For purposes of this policy, **look-alike drug** shall include any pill, capsule, tablet, powder, plant matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner likely to induce others to believe the material is a controlled substance.

Section 3 **Authority**

The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and to and from school-sponsored activities.

SC 510, 511 22 PA Code 12.3

The Board may require participation in substance use assessment, drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. 20 U.S.C. 1400 et seq 22 PA Code 10.23 Pol. 103.1, 113.1, 113.2, 805.1

POLICY NO. 227
CONTROLLED SUBSTANCES/PARAPHERNALIA

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property or during non-school hours to the same extent as provided in Board policy on student discipline.

Pol. 218

Section 4 Delegation of Responsibility

The Superintendent shall develop administrative regulations to identify and control substance abuse in the schools which:

- 1. Establish procedures to appropriately manage situations involving students suspected of using, possessing, being under the influence, or distributing controlled substances.
- 2. Disseminate to students, persons in parental relation and staff the Board policy and administrative regulations governing student use of controlled substances.
- 3. Provide education concerning the dangers of abusing controlled substances.
- 4. Establish procedures for education and readmission to school of students convicted of offenses involving controlled substances.

Section 5 Guidelines

Violations of this policy may result in disciplinary action up to and including expulsion and referral for prosecution.

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents involving the prohibited possession, use or sale of controlled substances on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agencylocal police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.

SC 1302.1-A, 1303 A1306.2-B, 1319-B 42 Pa, C.S.A. 8337

Pol. 218, 233, 236

SC 1302.1-A, 1303-A1306.2-B, 1319-B 22 PA Code 10.2, 10.21, 10.22 Pol. 805.1

The Superintendent or designee shall notify the person in parental relation of any student directly involved in an incident involving the prohibited possession, use or sale of controlled substances as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the person in parental relation when the law enforcement agencylocal police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the person in parental relation.

22 PA Code 10.2, 10.25 Pol. 805.1

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of prohibited possession, use or sale of controlled substances to the PA Department of Education on the required formOffice for Safe Schools.

SC 1303 A1306.2-B, 1319-B Pol. 805.1

In all cases involving students and controlled substances, the need to protect the school community from undue harm and exposure to drugs shall be recognized.

No student may be admitted to a program that seeks to identify and rehabilitate the potential abuser without the intelligent, voluntary and aware consent of the student and person in parental relation.

35 P.S. 807.1

Anabolic Steroids

The Board prohibits the use of anabolic steroids by students involved in school related athletics, except for a valid medical purpose. Body building and muscle enhancement, increasing muscle bulk or strength, or the enhancements of athletic abilities are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid if prescribed for a valid medical use.

35 P.S. 807.2 Pol. 233

Students shall be made aware of the dangers of steroid use; that anabolic steroids are classified as controlled substances; and that their use, unauthorized possession, purchase, or sale could subject students to suspension, expulsion and/or criminal prosecution.

The Board prohibits coaches, sponsors, and other representatives of the District from encouraging, supplying, promoting, or

condoning the use of performance or body enhancing drugs (prescription and non-prescription) or supplements.

Reasonable Suspicion/Testing

If based on a student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that a student is under the influence of a controlled substance, the principal is to alert the Superintendent. Based on the Superintendent's recommendation, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.

Section 6 | Prevention/Awareness

A major function of the school in a drug and alcohol related situation is to protect the health, safety, and well-being of its students and staff, with consideration being given to the overall process of education and the safeguarding of school property.

Prevention efforts are to be directed toward the dissemination of information that increases the level of awareness of students and persons in parental relation. Prevention also focuses on the implementation of developmental experiences which enhance the ability of students to make responsible decisions.

The District's professional staff operates under the concept of "in loco parentis." The concept provides school personnel with certain rights and responsibilities similar to that of the person in parental relation. It permits administrators and staff to take action necessary to protect and educate each student on a day-to-day basis.

Previously Revised: May 21, 2024; June 25, 2015; November 16, 2009; October 19, 1998

Pol. 236, 236.1

References:

School Code – 24 P.S. Sec. 510, 511, 1302.1 A, 1303 A1306.2-B, 1319-B

State Board of Education Regulations – 22 PA Code Sec. 10.2, 10.21, 10.22, 10.23, 10.25, 12.3

PA Controlled Substance, Drug, Device, and Cosmetic Act – 35 P.S. Sec. 780-102

Anabolic Steroids - Prohibited Use and Education Act – 35 P.S. Sec. 807.1, 807.2

PA Civil Immunity of School Officers/Employees Relating to Drug or Alcohol Abuse – 42 Pa. C.S.A. Sec. 8337

Individuals With Disabilities Education Act – 20 U.S.C. Sec. 1400 et seq.

Schedules of Controlled Substances – 21 U.S.C. Sec. 812

Board Policy – 103.1, 113.1, 113.2, 218, 210, 210.1, 218, 233, 236, 236.1, 805.1